**Name of Group:**

Name of group leader/contact

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| **Contact address & postcode:**  Phone number (please indicate day or evening):  Mobile number (& contact during booking):  Email:  Type of group and purpose (e.g., youth, school, community, religious denomination, charity): |
| **Group details**  Group size:  Is bedding required? Yes/No  Are pillows required? Yes/No  Does your group have any disability access requirements? (e.g., use of lift) |
| **Booking details**  Date of arrival: Time:  Date of departure: Time: |
| **Booking requirements**  Completed booking form  £200 deposit (non-refundable and paid within 2 weeks of placing the booking)  Copy of organisation Child Protection Policy  Proof of public liability showing policy certificate covering dates of the booking  **Please confirm your leader to participant ratio complies with current legal and guidance documents relating to safeguarding children and vulnerable adults:** Yes/No |
| Deposit payment information:  Post to Moyallon Centre, Stramore Road, Portadown, BT63 6HN  BACS: Moyallon Centre, Danske Bank **Sort Code**: 95-04-11 **Acc no**: 50067148 |
| Signature of group leader: |